



GREATER TZANEEN Municipality VACANCY



The following position is being advertised, and applicants are invited to apply.

BUDGET AND TREASURY DEPARTMENT

1 X ACCOUNTANT (BILLING)
(Job Id Number 3/4/1/001)

Salary: R 616 410.12 per annum (Job level 5)

The **job purpose** of the accountant (Billing) is to coordinate and monitor billing services for the municipality.

Key performance areas: The Accountant must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ▲Coordinates and controls sequences associated with the verification and provision of information related to income transactions ▲Coordinates and controls the tasks/activities of personnel, allocates and prioritizes outcomes ▲Coordinating the reconciliation of income billed as per tariff analysis with general ledger and monitoring daily billing processes ▲Coordinates specific administrative and financial sequences associated with tariffs.

Requirements: ●National Diploma in Accounting (NQF Level 6) or equivalent qualification ●Municipal financial experience in billing environment ●Three (03) years of experience.

Applications on the compulsory prescribed application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 14 March 2025 at 15:00 Enquiries: Mr. TE Selowa (015) 307 8284/ 8006

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR D MHANGWANA – MUNICIPAL MANAGER